



## **City of Rockville Ethics Commission**

### **Minutes**

Red Maple Conference Room

Meeting No. 16-11

Tuesday, December 13, 2016 at 6:30 PM

**Commissioners Present:** Eugene Thirolf, Kris Dighe, Jaime Espinosa, Rosanne Hurwitz (arrived at 6:50pm)

**City Staff :** Eliot Schaefer

- I. Convene  
Meeting convened.
- II. Approval of Agenda  
Motion to approve the agenda was made by Commissioner Dighe, seconded by Commissioner Espinosa, and passed unanimously (3-0).
- III. Approval of Minutes  
November 16, 2016 –Motion to approve minutes from the November 16, 2016 meeting was made by Commissioner Dighe, seconded by Commissioner Espinosa, and passed unanimously (3-0).  
  
(Commissioner Hurwitz joined the meeting at 6:50pm.)
- IV. Discussion on Commission Report to Mayor and Council  
The Commission discussed the draft of the Introduction section to its Commission Report to Mayor and Council. A few general additions and edits were made to the draft. The Commission discussed Section 2: Recommended Amendments of the Commission Report. The Commission approved the content of the report and requested that staff format and edit the report. Staff indicated that a revised Commission Report to review would be provided at the next meeting for final approval.
- V. Old/New Business
  - Chairman Thirolf indicated that he had received an inquiry from an individual who was interested in filling the open Commission seat, but no application has been submitted.
  - Chairman Thirolf indicated that the new City Manager should be contacted to see if he has any general input on the ethics ordinance.
  - Staff brought up for discussion three aspects of the draft amendments for the Commission to consider (Director of Procurement as a Department Head;

confidential information; and whistleblower protections). No changes to the draft amendments were made by the Commission.

- The Commission discussed whether the Chair should review the Financial Disclosure Statements prior to the presentation of the Commission's Report. Instead of reviewing the reports, the Commission directed staff to verify the date that Financial Disclosure Statements were filed by the required individuals.
- The Commission's next meeting is set for Wednesday, January 25, 2017 at 6:30pm.

VI. Adjournment

Motion to adjourn was made by Commissioner Dighe, seconded by Commissioner Hurwitz, and passed unanimously (4-0).